

भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



फोन / Phone: 27201181(EPABX). 27200430

टेलि -फैक्स / Tele-Fax: 27200430

ई-मेल/ E-mail: gisrs-soi-hyd@nic.in



भौगोलिक सूचना पद्धति और सुदूर संवेदन निदेशालय
GIS & REMOTE SENSING DIRECTORATE
उप्पल, हैदराबाद -500 039 (आ.प्र.)
UPPAL, HYDERABAD – 500 039 (A.P.)

सं./No.भं /S- 1874 /15- K (General)
To,

दिनांक / Date: 11 - 9 - 2013.

SUB: QUOTATION FOR CHECK PLOT PLAIN PAPER ROLLS.

Dear Sirs,

We are interested to buy **Check Plot Plain Paper Rolls** as per specification given below. You are therefore, requested to quote your lowest rates.

1. **Specification of items to be procured:**

- i) Quality : Check Plot
- ii) GSM : 80
- iii) Width of roll : 36” (915 mm) on 2” Core
- iv) Length : 50 Metres
- v) Colour : White

2. **Quantity required:** - Approximately 300 rolls. The quantity is purely tentative. Reduction or increase in quantity to procure will be at the discretion of the indenter.

3. **Date and time of tender submission:**

Quotation should reach within the specified time and date to the address by **15:00 hrs.**, on **24-9-2013**. The quotation will be opened on dated **24-9-2013** at **15:30 hrs.** The envelopes containing quotation must be inscribed with “ **Quotation for Check Plot Plain Paper Roll, Due on 24-9-2013**”. Samples for the item to be submitted along with the quotation.

4. **Submission of the tender:**

- (i) Quotation should be submitted under **Sealed Cover only** mentioning **the Quotation letter No., Dated and the item quoted for.**
- (ii) All quotations should be addressed to the Director, GIS&RS Directorate, Survey of India, Uppal, Hyderabad,- 500039, A.P. and **NOT BY NAME AND NOT TO ANY OTHER ADDRESS.**
- (iii) Samples for the item to be submitted along with the quotation whenever required.

- (iv) No corrections or over writings in the quotation will be accepted.
 - (v) PAN & TAN Nos. are to be clearly mentioned in the quotation.
 - (vi) It is to clearly mention, whether the quoted rate is inclusive of taxes or exclusive. If the rate is exclusive of taxes, then details and nature of the taxes and the total cost of item quoted should be specified. Tax exemption if any certificate to be attached along with the quotation.
 - (vii) Rates should be quoted per roll. Number of quantity of the roll intended to be procured may increase or decrease.
5. **EMD & Security Money:**
- (i) Rs. 2500/- (Rupees Two thousand & Five hundred) as earnest money to be deposited in the shape of Bank Draft in favour of the **DDO, GIS & RS Directorate, Survey of India, Uppal, Hyderabad – 500039.**
 - (ii) 10% Security money to be deposited by the Successful Tenderers only either in cash or in Bank Draft drawn in favour of **DDO, GIS & RS Directorate, Hyderabad.**
6. (i) Approved samples will not be returned. Rejected samples will be returned as soon as the Procurement Board submits report.
- (ii) Supply Order will be placed on the approved firms only when all the terms and conditions have been fulfilled by the tenderer. Income and Sales Tax clearance Certificates will have to be shown before the Supply Order is executed / complied with.
 - (iii) Payments will normally be made within 60 days from the date of acceptance of stores by the Procurement Board. In case any supplier desires for the Cash Payment, they must specify their terms categorically in the tender form, so as to arrange payment on proforma invoice, if possible.
 - (iv) All stores as will be indented are to be delivered free of cost at our office Godown.

Director, GIS&RS Directorate, Survey of India reserves the right to reject or accept any quotations without assigning any reasons thereof.

Sd/-
(S.B.S.YADAV)
Electronics Engineer
For Director
GIS&RS Directorate, Hyderabad.