

**SURVEY OF INDIA  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
GOVT. OF INDIA**

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Office of the Director  
Maharashtra & Goa GDC  
Phule Nagar, Alandi Road,  
Pune -411 006.

No. S -1517/16-H-Tender

Dated: 12<sup>th</sup> Sept, 2014

To

M/S

List attached

**TENDER NOTICE**

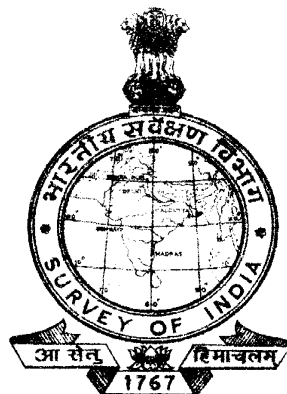
The Office of the Director , M & G GDC, Survey of India , Phulenagar, Alandi Road, Pune -411006, invites sealed tenders for hiring of Permit Vehicles (Registered as Taxies) for field duties in and around Maharashtra & Goa State . The vehicle should be diesel driven and should not be older than 5 years . The preferred type shall be Commander, Marshal, Sumo, Bolero Double cab, Utility or similar capacity with carrier.

Interested Firms / Travel Agencies may collect the tender document contains full details, terms and condition, from the Survey of India website [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) . .

Last date & time of submission of sealed Tender is : 29-09-2014 at 16.00 hours.  
Date and time of opening of tender is : 30-09-2014 at 11-30 hours.

**( U N GURJAR )**  
Director  
Maharashtra & Goa GDC

# **SURVEY OF INDIA**



## **TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD DUTIES OF SURVEY OF INDIA**

**TENDER NO. : S- 1517 / 16-H-Tender dt. 12 -09-2014**

**SURVEY OF INDIA  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
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Phule Nagar, Alandi Road,  
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**TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD  
DUTY OF SURVEY OF INDIA**

The Director , M & G GDC, Survey of India , Phulenagar, Alandi Road, Pune-411006 , invites Sealed tender on prescribed proforma for hiring of vehicles with driver for field duties of Survey of India as per details furnished below : -

**1.0 PARTICULARS OF THE TENDER**

- |     |  |   |
|-----|--|---|
| (a) | Designation and address of the authority inviting tender | <b>:The Director<br/>M &amp; G GDC, Survey of India<br/>Phulenagar, Alandi Road,<br/>Pune : 411006</b>                            |
| (b) | Tender No.   | : S- 1517/ 16-H-Tender dt.<br>12-09-14  |
| (c) | Type of vehicles required with Driver                    | :Commander,Marshal,Sumo etc.<br>with Carrier & Diesel driven<br>only.   |
| (d) | No. of Vehicle required                                  | <b>: 7 Vehicles</b> (It may be reduced<br>or increased subject to prevailing<br>conditions at the time of placing<br>Job Orders.) |
| (d) | Year of Manufacture                                      | :Not earlier than <b>August ,2009</b>   |
| (e) | Minimum Km run per liter of fuel                         | :Not less than <b>10 Km.</b>  |
| (f) | Condition of the vehicle                                 | :Vehicles offered for hire should<br>be of good condition particularly<br>in respect of : -                                       |

- (a) Engine  
(b) Body  
(c) Tyre  
(d) Paint  
(e) Upholstery
- (g) Providing of Diesel, oil & lubricant : Diesel to be provided by Survey of India
- (h) Approximate period of hiring of vehicles : 3 Months
- (i) Availability of vehicle : Vehicles will be required at the time of actual field duty irrespective of day or night
- (j) Area of field duty : Maharashtra & Goa
- (l) Last date and time of receiving tenders : 29-09-2014 (4-00 PM)
- (m) Date and time for opening tenders : 30-09-2014 ( 11-30 AM )
- (n) Total Number of pages of tender document : 11

## 2.0 **OTHER TERMS AND CONDITIONS**

- (i) The tender should be submitted as per enclosed Annexure ‘A’ in Sealed envelope duly marked as “Tender for hiring of Vehicles”.
- (ii) Tender duly signed by tenderer must be addressed to **The Director, M&G GDC, Survey of India, Alandi Road, Phule Nagar, Pune-411006**..and not to any individual by name and should be dropped in tender box kept at 1<sup>st</sup> floor, near Director’s chamber by 16-00(hrs) on **29-10-2014**, if to be submitted personally. Each page of the tender must be signed by the tenderer.

- (iii) Office of the Director, M & G GDC., Pune, shall not be responsible for any postal delay for non-receipt of tender by due date and time for whatsoever the reason.
- (iv) It will be the responsibility of the tenderer to place the vehicle(s) for inspection of the vehicle(s) if called for at his cost along with all relevant documents in original.
- (v) Details of vehicle(s) e.g. Registration No., Year of Manufacturer etc. along with vehicle wise charge per month to be mentioned in the tender. Collective charge for different vehicles together will not be considered and lead to rejection of tender.
- (vi) Vehicles should be Diesel driven only.
- (vii) The vehicles offered for hiring should have necessary R.T.O. clearance and should be registered as Taxies and the Office of the Director, M & G GDC, Survey of India , Pune, will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles etc.
- (viii) Hiring charges should include cost of repairs, Inter-State move expenditure and drivers pay and allowances etc. but exclude the cost of Diesel.
- (ix) Successful tenderer shall ensure that sufficient cash is available with driver all the times to cover essential contingent expenditure, urgent repairs , cost of diesel and other essential expenditures.
- (x) In the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The tenderer himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of tenderer including any third party claims. However, if damage or loss is incurred to Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, tenderer shall reimburse on demand and without any demur the compensation/damages.
- (xi) Survey of India shall not be responsible for any claim that arises due to damages/injuries pilferage to the tenderer vehicle(s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (xii) Vehicles must have valid registration certificate .
- (xiii) Vehicles must have necessary permit for driving the vehicles in area of field duty.

- (xiv) The drivers of the vehicle must have valid driving license for both plain and hill areas.
- (xv) Vehicles must have valid comprehensive insurance cover policy.
- (xvi) The tenderer must submit a declaration regarding non-involvement of vehicles being offered for hire in any accident/court case etc.
- (xvii) Repairs of the vehicle(s) to be carried out by the tenderer immediately during the period of hire.
- (xviii) In case of major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which Office of the Director, SOI, Pune, shall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the tenderer and the tenderer will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made if it is higher.
- (xix) Earnest money @ 2.5% of the tender value ( Rate  $\times$  3  $\times$  7 ) in the shape of Demand Draft/Call Receipt of any Nationalised Bank in favour of **E & A O,**
- (xx) **M & G GDC, Survey of India, Pune** should be furnished along with the tender.
- (xxi) Security deposit @ 20% of the tender value in the shape of Demand Draft /Call Receipt of any Nationalised Bank in favour of **E & A O, M & G GDC, Survey of India, Pune,** is to be submitted by the successful tenderer.
- (xxii) If the successful tenderer fails to furnish the security deposit then the whole earnest money shall be forfeited without any reference to the tenderer.
- (xxiii) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of Contract of hiring of Vehicle.
- (xxiv) The tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xxv) An agreement (Annexure 'B') which is enclosed with the tender document is to be executed by the successful tenderer at his cost.
- (xxvi) The drivers will have to halt with the Survey team and keep the vehicle ready for field duty as per the requirement, in the area of work in Maharashtra & Goa.
- (xxvii) Latest income tax clearance (Photocopy) is to be submitted along with tender.

- (xxviii) Service Tax No. ( 15 digits) with certificate of registration from Central Excise Department to be submitted along with tender.
- (xxix) In case of payment of hiring charges to be made for a period of less than one month, in that case payment will be made on pro-rata basis.
- (xxx) Payment will be made to the successful tenderer on monthly basis only after successful completion of field duties for that period.
- (xxxii) In case of minimum average run per liter of fuel as specified under (e) of particulars of the tender is not achieved by any vehicle, then the extra cost of fuel consumed by the vehicle on the basis of actual km run per liter of fuel will be deducted from the payment due for that vehicle.
- (xxxiii) The vehicles to be used for field duties should have roof carrier for carrying survey stores/luggage/instruments along with the survey personnel of one squad during transit from one place to another.
- (xxxiv) Non-pollution certificate from concerned authority to be submitted along with tender and it will be the responsibility of the tenderer for obtaining subsequent pollution certificate during contractual period of hiring.
- (xxxv) The Director , M&G GDC, Survey of India ,Pune, reserves the right to reject any or all tenders without assigning any reasons.

**ANNEXURE 'A'**

**FOR VEHICLES HIRED ON REGULAR MONTHLY-BASIS FOR  
FIELD DUTIES**

Rates exclusive of Diesel, but with salary of Driver, Permit, Insurance and all other incidental expenses for vehicles (Taxies) hired on monthly basis for field duties in areas as per Tender Document No .S-1517 /16-H-Tender dated: 12-09-2014

<b>TYPE OF VEHICLES</b>	<b>NO. OF VEHICLES (CAPACITY)</b>	<b>YEAR OF MANU-FACTURE</b>	<b>FIXED MONTHLY CHARGES (excluding service Tax)</b>	<b>AVERAGE KM RUN PER LITRE</b>	<b>REMARKS IF ANY</b>

It is certified that all the terms and conditions of tender document No S-1517 / 16-H-Tender dt 12-09-2014 have been understood by me/us and ready to accept the same without any variation.

**(Signature of Tenderer with Seal)**

Name : -

Address : -

Phone No.



**ANNEXURE 'B'**

**AGREEMENT**

(Agreement to be executed on Rs.100/- Non-judicial Court Stamp)

An agreement made this ..... day of .....  
BETWEEN ..... (hereinafter called the contractor which expression shall include his legal representatives) of the one part and the President of India (hereinafter called the Government) of the other part and WHEREBY the contractor agrees to supply the Vehicles on hire to the **Director , Maharashtra & Goa GDC, Survey of India, Pune** (hereinafter called Government Representative ) as per details given below :-

Type of Vehicle	No. of Vehicles	Hiring Charges per Month with Driver & other charges.	Maintenance during the period of hire to be borne by	Diesel to be provided by
			The Contractor	Diesel to be provided by Survey of India

and on the terms and conditions hereinafter mentioned viz. :-

- (a) that this Contract shall remain valid for a period of .....w.e.f. .... initially and if the services are found satisfactory the same may be extended for another .... months.
- (b) that the vehicle(s) with driver(s) are to be placed under disposal of the Director , M&GGDC, Survey of India or his authorized representative on

.....free of any Diesel cost from the Contractors' site to Maharashtra & Goa GDC, Survey of India, Pulenagar, Alandi Road site.

- (c) that the vehicles which will be given on hire should be of good running condition.
- (d) that the minimum average run per litre of fuel should be as mentioned below against type of vehicle e.g. :-

Sl. No.	Type of Vehicle	K.P.L.

- (e) that the date fixed for placing the vehicle(s) on hire as mentioned above
- (f) that in case of any major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which **Director, M & G GDC, Survey of India, Pune**, shall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the Contractor and the Contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.
- (g) that in the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damage or loss is incurred to Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, contractor shall reimburse on demand and without any demur the compensation/damages.

- (h) that Survey of India shall not be responsible for any claim that arises due to damages/injuries pilferage to the contractor vehicle(s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (i) that the Addl. Surveyor General, Survey of India, Pune, shall have full power to reject the vehicle(s) which to the true intent and meaning is not in accordance with the requirement as per tender document No. S-1517/ 16-H-Tender dt. **12-09-2014** related to hiring of vehicle(s) in question.
- (j) that the contractor will deposit a sum of Rs.....  
.....as security for compliance with the terms and conditions of this contract.
- (k) the Director, Survey of India, Pune , reserves the right to
  - (i) terminate this contract by giving notice of one week in advance if the services of the Contractor are found not satisfactory, during the currency of the contract.
  - (ii) to enter in to parallel contract for similar services with other agencies/person whenever it is found necessary.
  - (iii) to extend the contract up to .....months, if required from the date of expiry of the initial period at the same terms and conditions.
- (l) that the contractor will be entirely responsible for the execution of this contract in all respect in accordance with the conditions of this contract and shall not assign or sub-let the same.
- (m) if the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof the Director, M & G GDC, Survey of India, Pune, may on behalf of the Government terminate the contract and forfeit the said deposit and recover from the contractor any loss suffered by the Government on account of the contract being terminated.
- (n) if any dispute or difference shall arise including this contract the settlement of which is not hereinbefore provided for the same shall be

referred to the arbitration of the Surveyor General of India or if he is unable or unwilling to act as arbitrator to the arbitration of any person nominated by him in writing and the decision of such arbitrator shall be final and binding on the parties to this contract.

Signed by the said contractor .....

In the presence of : -

1<sup>st</sup> Witness

Address

2<sup>nd</sup> Witness

Address

Signed by the said for and on behalf of the  
President of India

In the presence of : -

1<sup>st</sup> Witness

Address

2<sup>nd</sup> Witness

Address