



TRIPURA MANIPUR & MIZORAM
GEO SPATIAL DATA CENTRE
SURVEY OF INDIA
SILCHAR:-788005 (ASSAM)

Tender Document for CAMC of HP-DSJ-800(PS) Plotter
(MODEL NO. C-7780-C)

Tender No. 465 /15-C-Computer dated 25/04/2016

TOTAL PAGES – 4

COST OF TENDER DOCUMENT Rs. 200/- (Rupees Two hundred only)

(i)

SURVEY OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
GOVT. OF INDIA

TENDER DOCUMENT FOR REPAIR AND SUBSEQUENT CAMC OF HP-DSJ-800(PS)
PLOTTER (MODEL NO. C-7780-C) OF TRIPURA MANIPUR MIZORAM GDC SURVEY OF
INDIA, SILCHAR.

Director, Tripura & Manipur & Mizoram Geo-Spatial Data Centre, Survey of India, Silchar 788005 (Assam) invites Sealed tender on prescribed proforma for **Comprehensive Annual Maintenance Contract (CAMC) of HP-DSJ-800(PS) Plotter (Model No.C-7780-C) (1 No.)** for Survey of India as per details furnished below. The rates for CAMC should be mentioned clearly indicating the cost and taxes as applicable.

1.0 PARTICULARS OF THE TENDER

- (a) Designation and address of the authority inviting tender : The Director
Tripura Manipur & Mizoram
Geo-Spatial Data Centre,
Survey of India,
Netaji Subhash Avenue
Silchar – 788 005
(Assam)
- (b) ON-SITE ADDRESS: Same as (a)
- (c) Tender No.465 /15-C-Computer Dated:- 25-04-2016

Sl.No.	Description	CAMC Period
01.	On-site CAMC of HP-DSJ-800(PS) Plotter (Model No.C-7780-C) (1 No.)	For 1 year from the date of Signing of agreement

Details about the Plotter HP-DSJ-800(PS) Plotter (Model No.C-7780-C) – 1 No.) Purchased during the year 2005 and installed on 18-08-2005.

- (d) Last date and time of receiving tenders : 12-05-2016 (15:00 hrs)
- (e) Date and time for opening tenders : 13-05-2016 (16:00 hrs)
- (f) Total Number of pages of tender document : 04 (FOUR)

2.0 OTHER TERMS AND CONDITIONS

- (i) The tender should be submitted as per enclosed Annexure 'A' in Sealed envelope duly superscribed as "Tender for CAMC of Plotter"/Tender No. 465/15-C-Computer dated 25/04/2016.
- (ii) Tender duly signed by bidder must be addressed to the Director, Tripura, Manipur & Mizoram Geo-Spatial Data Centre, Survey of India, Silchar, Assam and not to any individual by name and should be dropped in the tender box kept in the premises of the O/o the Director, Tripura Manipur & Mizoram Geo-Spatial Data Centre, Survey of India N.S.Avenue Rangirkhari Silchar – 788005 (Assam) by 16.00 hrs on or before 12-05-2016 in person or to be sent by Registered post.

(ii)

Each page of the tender documents must be signed by the bidder.

- (iii) The Director, Tripura, Manipur & Mizoram Geo-Spatial Data Centre, Survey of India, Silchar, shall not be responsible for any postal delay the reason.
- (iv) The bidder should inspect the printer (Plotter) in the office of the Director, Tripura Manipur & Mizoram GDC, Silchar before submitting quotation. Any variation/ addition to the quoted amount will not be accepted. The bidder must ensured the availability of spare parts for CAMC before he quotes the rate for CAMC.
- (v) The quotation will be valid for 90 days from the date of opening.
- (vi) The bidder should furnish a certificate that all the terms and conditions of the tender document are understood by the bidder and ready to abide by the same without any variation.
- (vii) The cost of the Tender document is Rs. 200/- and is to be paid in the form of a Demand Draft in favour of "D.D.O TMMz GDC, Survey of India" payable at Silchar.
- (viii) The successful bidder has to execute an agreement at his own cost and also to submit a security deposit of 10% of the approved quotation rate through Bank guarantee.
- (ix) The Director, Tripura Manipur & Mizoram Geo-Spatial Data Centre (GDC), Survey of India, Silchar reserves the right to reject any or all tenders without assigning any reasons.
- (x) The tender document can also be down loaded by the intending bidders from Survey of India **website www.surveyofindia.gov.in**. In such case the bidder has to submit a D.D. of Rs.200/- in the favour of "DDO, TMMz GDC, Survey of India" payable in Silchar
- (xi) Latest income tax clearance (Photocopy) is to be submitted along with tender.
- (xii) The bidder should submit the details of PAN, being a service provider.
- (xiii) Payment for CAMC will be made in two equal installments for 6 months each on completion of such period the contract.
- (xiv) The bidder should also submit his registration certificates related to the Service tax he is paying to the Government and VAT Registration Certificate.
- (xv) Period of CAMC will be for one year from the date of signing of the agreement.
- (xvi) All breakdown complaint must be attended to within 48 hours on receipt of call.
- (xvii) Majority of faults should be rectified in the first response itself. However, maximum period allowed for defect rectification shall be 72 hours. If the bidder fails to rectify within 72 Hrs, penalty will be imposed on decided by the Director, TMMz GDC.

- (xviii) Notice for repairs/maintenance of the Plotter will be given to the Maintenance Agency by the Director, Tripura & Mizoram GDC, Survey of India, Silchar or his representatives telephonically as well as in writing in case of failure on the part of Maintenance Agency (MA) to attend the call and rectify the fault within the stipulated period of 48 hours.
- (xix) The contract will remain in force for one year from the date of signing of this agreement based on the performance/service, it may extended/renewed on the same Terms & Conditions between the Maintenance Agency and the Director, Tripura Manipur & Mizoram GDC, Silchar for subsequent year at the discretion of the Director, TMMz GDC.
- (xx) The contract covers comprehensive servicing/repairing and maintenance of Plotters as well as replacement of all defective parts by the Maintenance Agency.
- (xxi) Repairing of Plotter will be done ON-SITE. However, defective parts can be taken to Maintenance Agency lab, if necessary, with the permission of Director, Tripura Manipur & Mizoram GDC, Survey of India, Silchar. The maintenance Agency will use only original and standard spare parts.
- (xxii) Visit by Service Engineers of **Maintenance Agency once in a month for preventive maintenance will be mandatory** besides the visits in case of specific complaints.
- (xxiii) If the Maintenance Agency is incapable or maintaining the plotter, the Director, Tripura Manipur & Mizoram GDC, Survey of India, Silchar can withdraw/cancel the CAMC.
- (xxiv) The Director, Tripura Manipur & Mizoram GDC, Survey of India, Silchar may terminate the contract at any time without assigning any reasons by giving one month notice. Any dispute, if arises, the decision of the Director, Tripura Manipur & Mizoram GDC, Survey of India, Silchar, will be final.

**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF HP-DSJ-800(PS) PLOTTER
(MODEL NO.C-7780-C)**

Rates for Comprehensive Annual Maintenance Contract of HP-DSJ-800(PS) Plotter (Model No.C-7780-C) is given below.

Sl.No.	Nomenclature of the Plotter	Quantity	CAMC charges of plotter	Taxes (Sales tax, or Service tax as applicable)	Total (4 +5)
1.	2.	3.	4.	5.	6.
1.	HP-DSJ-800(PS) Plotter (Model No.C-7780-C)	1 (One) No.			

It is certified that all the terms and conditions of tender document No.

Dated _____ have been understood by me/us and ready to accept the same without any variation.

(Signature of Bidder with Seal)

Name:-

Address :-

Phone/E-mail/Mobile:-

Fax:-