

भारतीय सर्वेक्षण विभाग

SURVEY OF INDIA



TENDER DOCUMENT

FOR

**INVITING TENDERS FOR THE PURCHASE OF NEW
AND REFILLING OF OLD FIRE EXTINGUISHERS**

TENDER NO. : 4158 /1333-Misc.

Price : - ₹ 500/- (₹ Five Hundred only)

TO BE SUBMITTED BY :- 17-06-2013 (1100 hrs)

GOVT. OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SURVEY OF INDIA

**TENDER DOCUMENT FOR PURCHASE OF NEW AND REFILLING
OF OLD FIRE EXTINGUISHERS**

The **Chairman of the Board(Fire Extinguishers), Surveyor General's Office, Survey of India , Dehradun** invites sealed tender for the purchase of new and refilling of old fire extinguishers as per specifications attached vide annexure A .

1.0 PARTICULARS OF THE TENDER

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|-----|--|---|--|
| (a) | Designation and address of the authority inviting tender | : | The Chairman of the Board(F.E.)
Surveyor General's Office
Hathibarkala Estate, Dehradun |
| (b) | Tender No. | : | 4158 /1333-Misc. |
| (c) | Last date and time of receiving tenders | : | 17-06-2013 (1100 hrs) |
| (d) | Date and time for opening the technical bid | : | 17-06-2013 (1500 hrs) |
| (e) | Total Number of pages of tender document | : | 05 |

2.0 OTHER TERMS AND CONDITIONS

- (i) The tender should be submitted in sealed envelopes duly marked on the top of the envelope .
- (ii) Tenders submitted late will not be considered at all .
- (iii) The rates must be quoted on FOR consignee's site including freight , forwarding , etc. .
- (iv) Tenders must be in two forms i.e. one is technical bid and another is financial bid . The technical bid should include the **detailed specification / make / brand / catalogue** of machines offered and the financial bid should include only the cost offered .
- (v) The tender must be filled in neatly , overwriting and cutting should be avoided .
- (vi) Each page of the tender must be signed .
- (vii) **The tender should be addressed to the Chairman of the Board and not to any individual by name .**
- (ix) The following documents duly signed by the tenderer with his / her rubber stamp / seal must accompany the technical bid , failing which the tender is liable to be rejected .

- (a) Copy of registration certificate under Shop and Commercial Establishment Act of Central / State Government .
 - (b) Copy of registration certificate under Central / State / Trade Tax Act.
 - (c) Latest Income Tax clearance certificate .
 - (d) Experience certificate of the firm in the fire fighting/extinguisher field .
 - (e) IT returns of last five years .
- (x) In case the tenderer is registered with DGS&D as approved supplier or registered supplier , a copy of the registration certificate must be enclosed with the tender .
- 3.0 The firm quoting the rates must have atleast five years experience in the fire fighting/extinguishers field, certificate to this effect must be submitted alongwith the tender .
- 4.0 Self attested photocopies of the supply orders/work orders issued to the firm by any Central Govt. Department/Office in last five years must be accompanied with the technical bid .
- 5.0 The specifications given in annexure A are minimum and the firms can offer higher specification equipments also .
- 6.0 The firm if needed for any clarification/other amendments in specifications can visit this office on any working day till 10-06-2013 .
- 7.0 The corrigendum if any will only be published on the website till 12-06-2013. The firm's are requested to visit the website before filling the tenders .
- 8.0 The brand quoted must be ISI certified brand and the certificate to this effect must be enclosed with the tender .
- 9.0 The accessories i.e. stand, etc. required for the equipments must be mentioned in the tender .
- 10.0 The training to the office staff is to be given by the firm in this office free of cost.
- 11.0 The tender should be valid for atleast 06 months .
- 12.0 **Inspection:** Inspection of the stores will be carried out at the consignee's site after receipt of the consignment. In case of defective supply due to latent manufacturing defects, the same has to be removed and replaced at the supplier's cost. All the inland expenses borne by the Indenter are to be met by the Supplier.
- 13.0 The firm has to install the fire extinguishers at the consignee's site free of cost .
- 14.0 **Warranty:** The supplier will replace the defective material, free of cost, if noticed within the Guarantee/Warranty period.
- 15.0 The tenderer should furnish the detailed data for repair and maintenance facilities, as would be extended by them.
- 16.0 **Opening of Tender :**
Tenderers , if desire may attend the opening of tenders on the date and time as specified . Only one authorized representative with proper authority letter will be allowed to attend the meeting . In case the date specified for opening of tenders happens to be a holiday , the tenders will be opened on subsequent working day . The tenders will be opened in the office of the Surveyor General of India, Hathibarkala Estate , Dehradun .
- 17.0 **Earnest Money :**
The tenders must be accompanied with the earnest money of ₹ 20,000/- (₹ Twenty Thousand only) in the shape of Demand Draft/Call Receipt of any Nationalised Bank in favour of **E&AO , SGO , Survey of India payable at Dehradun** . Tenders without earnest money or short fall of the amount will not be considered .
The earnest money of the successful tenderer will be kept as security deposit till the quoted rates are applicable .

- 18.0 The tender document is to be downloaded by the tenderers from Survey of India website www.surveyofindia.gov.in and www.eprocure.gov.in they are to pay tender document cost in the form of D.D./Pay Order in favour of **E&AO , SGO , Survey of India , Dehradun** for **₹ 500/- (₹ Five Hundred)** only at the time of submission of tender, failing which their tenders will not be considered.
- 19.0 The Chairman of the Board, Surveyor General's Office, Survey of India, Dehradun is not bound to accept the lowest rates and reserves the right to reject any or all quotations without assigning any reason thereof. No protest / representation in this regard, whatsoever, will be entertained.

List of Fire Extinguishers for refilling

Sl. No.	Description	Quantity
1.	ABC Type (5 kg)	10 nos. (approx.)
2.	CO2 Type (5 kg)	10 nos. (approx.)
3.	Foam Type (9 lit.)	10 nos (approx.)

Note : The cost of buy-back offer for these extinguishers can be given separately alongwith the refilling charges

List of New Fire Extinguishers required

Sl. No.	Description	Quantity
1.	ABC Type (5 kg)	15 nos. (approx.)
2.	CO2 Type (5 kg)	15 nos. (approx.)
3.	Foam Type (9 lit.)	10 nos (approx.)